



Unified Carrier Registration Plan
Board of Directors Meeting Minutes

September 5, 2019

Via Teleconference

UNIFIED CARRIER REGISTRATION PLAN

September 5, 2019

AGENDA

OPEN TO THE PUBLIC

I. Welcome, Call to Order, and Introductions – Acting Chair

The Acting Chair called the meeting to order at 12:03 ET, called roll for the Board, and confirmed a quorum.

II. Verification of Publication of Meeting Notice – Chief Legal Officer

The Chief Legal Officer confirmed that the publication of the notice for this meeting occurred in the Federal Register on September 3, 2019 (Vol. 84, No. 170). The Chief Legal Officer reported that the decision to hold a Board meeting was based on a notice-of-proposed-rulemaking published in the Federal Register by the FMSCA regarding the proposed UCR fee levels for 2020 and 2021 and the need for the UCR to possibly comment on the proposed fee levels within the 10-day comment period.

The Chief Legal Officer reported that the following events occurred related to noticing the September 5, 2019 meeting.

1. The FMSCA published the notice-of-proposed-rulemaking in the Federal Register on August 27, 2019, with a 10-day comment period expiring September 6, 2019.
2. The agenda for the September 5, 2019 UCR Board meeting was published at plan.ucr.gov and distributed to the Administrator's full UCR contact list via email on August 27, 2019.
3. The agenda was sent to the Office of the Federal Register (OFR) on August 27, 2019 and received on August 28, 2019; the agenda was placed on public inspection on August 29, 2019 by the OFR and published in the Federal Register on September 3, 2019.

III. Review and Approval of Agenda and Setting of Ground Rules – Acting Chair

The Acting Chair next presented a draft of the proposed agenda for the September 5, 2019 meeting of the Board.

After discussion, a MOTION was MADE and SECONDED to adopt as presented the September 5, 2019 Board meeting agenda. THE MOTION CARRIED.

IV. Possible Revisions to Proposed Budgets for 2020 and 2021 – Depository Manager

The Depository Manager Dave Scholz led a discussion concerning the need for revisions to the proposed budgets for 2020 and 2021 in light of increased operating costs. The Depository Manager proposed several revisions to those budgets to reflect the increased costs. The Finance Subcommittee Chair recommended that the Board adopt the suggested revisions to the proposed budgets for 2020 and 2021.

After discussion, a MOTION was MADE and SECONDED to adopt the revised 2020 and 2021 budgets as presented. THE MOTION CARRIED.

V. Comments to Proposed Rulemaking regarding UCR 2020/2021 Fees – Finance Subcommittee Chair and Depository Manager

Scott Morris, Board member, with assistance from the Depository Manager, recommended that UCR submit written comments to FMCSA in response to the FMCSA's notice of proposed rulemaking regarding the fee levels for the 2020 and 2021 UCR registration years (Fees for the Unified Carrier Registration Plan and Agreement; 49 CFR Part 367). Mr. Morris reviewed with the Board a draft of a proposed written comment, which included a request to further reduce the proposed UCR fee levels for the 2020 and 2021 UCR registration years from the levels published in the notice.

After discussion, a MOTION was MADE and SECONDED to authorize the Acting Chair to submit to the FMCSA the proposed written comment as presented. THE MOTION CARRIED.

The Acting Chair and Mr. Morris addressed several questions regarding the start of the 2020 UCR registration year. The Acting Chair reported that the start of the 2020 registration year will be delayed until FMCSA announces a final rulemaking on 2020 UCR fees.

The Acting Chair instructed Administrator staff to publicize the news of the delay to all UCR stakeholders as soon as possible.

VI. Adjournment

The Acting Chair requested a motion for adjournment.

A MOTION was MADE and SECONDED to adjourn the meeting. THE MOTION CARRIED. The Acting Chair adjourned the meeting at 12:55 p.m. ET.