



**Unified Carrier Registration Agreement**  
Board of Directors Meeting

October 25, 2018  
 Teleconference

**ATTENDEES**  
(Board & Staff)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Avelino Gutierrez (Chair)	NMPRC	X
Bob Pitcher	ATA	X
Adam Anderson	UDOT	
Carol Fallin	TXDMV	X
Cathy Gautreaux	FMCSA	
Elizabeth Leaman	MADPU	X
Larry Herold	COPUC	X
Lewie Pugh (Board member in-waiting)	OOIDA	
Monte Wiederhold	Reever Transport	X
Chris Burroughs	TIA	X
Rick Schweitzer	NPTC	
Mike Hoeme	KCC	X
Sandy Bowling	INDOR	
Scott Morris	ALPSC	X
Bill Debord (Board member in-waiting)	KYMCD	X
Dave Scholz, Depository Manager	UCR	X
Jon Krueger, Operations Manager	UCR	X
Kellen Chambers, Financial Analyst	UCR	X
Dave Lazarides, Consultant	DSL	X

**MINUTES**

### **Welcome, Call to Order & Introductions**

Chair Avelino Gutierrez called the meeting to order at 12:01 p.m. ET and welcomed attendees.

### **Verification of Meeting Notice**

Mr. Gutierrez reported that the meeting notice was published in the Federal Register on October 10, 2018.

### **Review & Approval of Agenda & Setting of Ground Rules**

Mr. Gutierrez asked for any questions or additions to the agenda and there were none. A MOTION was MADE and SECONDED to accept the agenda as presented. THE MOTION CARRIED.

### **Approval of Minutes of the September 27, 2018 UCR Board Meeting**

A MOTION was MADE and SECONDED to approve the draft minutes from the September 27, 2018 Board of Directors meeting. THE MOTION CARRIED.

### **Critical Issues**

Mr. Gutierrez reported that the FMCSA has not yet ruled on UCR fees for the 2019 registration year.

Scott Morris reported that the new UCR National Registration System was launched on September 28 and is now processing remaining registrations for 2018.

### **Updates Concerning UCR Legislation**

There was no report.

### **Report of FMCSA**

Rick Wood reported that FMCSA is processing all proposed UCR Board appointments that have been submitted to the Department.

### **Report of UCR Administrator (Kellen)**

Dave Scholz and Jon Krueger reviewed the monthly management report and answered questions.

### **Report of DSL Transportation Services, Inc.**

Dave Lazarides instructed any state administrators needing assistance with accessing carrier contact lists from the new National Registration System, or conducting email campaigns, to contact him directly.

Mr. Lazarides reviewed his monthly report on the Focused Anomalies Review (FARs) program and answered questions.

### **Subcommittee Reports**

- **Audit Subcommittee**  
No report.
- **Finance Subcommittee**  
Chair Elizabeth Leaman reported that her subcommittee will meet next week in Massachusetts.
- **Registration System Subcommittee**  
No report.
- **Procedures Subcommittee**  
No report.
- **Dispute Resolution Subcommittee**  
No report.
- **Industry Advisory Subcommittee**  
No report.

### **Old/New Matters**

Mr. Gutierrez reported that the National School Transportation Association will deliver a presentation to the UCR Board at the December 13 meeting in Washington, DC.

Following several questions about the new National Registration System, Mr. Gutierrez instructed states to contact the UCR helpdesk at [helpdesk@ucr.gov](mailto:helpdesk@ucr.gov) or 1-833-UCR-PLAN.

Following several questions about the upcoming UCR registration notice postcard mailing to carriers in non-participating states, Mr. Krueger instructed states to contact Maryam Ismael ([mismael@ucrplan.org](mailto:mismael@ucrplan.org)) at UCR Headquarters for a copy of the draft text being prepared for the postcard.

The Texas DMV reports that an auditor is to be selected by mid-December.

### **Future UCR Meetings**

#### Board of Directors

##### Teleconferences

- Nov. 8, 2018 at Noon ET
- February 28, 2019 at Noon ET
- March 28, 2019 at Noon ET
- May 2, 2019 at Noon ET

##### In person

- December 13, 2018 (Washington, DC)
- January 29, 2019 (Tampa, FL)
- June 4, 2019 (Rapid City, SD)

#### Finance Subcommittee

In person

- Nov. 1-2, 2018 (Hyannis, MA)

Registration Subcommittee

In person

- December 13, 2018 (Washington, DC)

**Adjourn**

There being no additional business, Mr. Gutierrez adjourned the meeting.