



Unified Carrier Registration Plan Board Meeting Agenda

January 18, 2024
12:00 PM – 3:00 PM. Eastern Time

Board Members Present:

Elizabeth Leaman
David Bauer
Brandon Buchanan
William Debord
Carol Fallin
Mike Hoeme
Jessica Kines
Terry Mercer
Ryan Nance
Mathew Perkinson
Crystal Stevens
Monte Weiderhold

Absent Board Members:

Chris Burroughs
Corey Keating

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath
FMCSA: Kenneth Riddle, Rick Wood, Heather MacClintock
DSL Transportation: Dave Lazarides
Kellen: Matthew Mantione, Tom Lawrence, John Macwan, Michelle Hall
Seiko soft: Lori Lefai, Toby Piquet

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
January 18, 2024**

APPROVED MINUTES

- I. Welcome and Call to Order** – UCR Board Chair
The UCR Board Chair welcomed attendees, called the meeting to order, called roll for the Board, confirmed the presence of a quorum, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified publication of the meeting notice on the UCR website on and distribution to the UCR contact list via e-mail on January 10, 2024 followed by subsequent publication of the notice in the *Federal Register* in Vol. 89, No. 11, starting on page 3022 on January 17, 2024.
- III. Review and Approval of Board Agenda** – UCR Board Chair
The proposed Agenda was reviewed.
A MOTION was made and SECONDED. The agenda was approved.
- IV. Approval of Minutes of the December 7, 2023 UCR Board Meeting** – UCR Board Chair
Draft Minutes from the December 7, 2023, UCR Board meeting were reviewed.
A MOTION was made and SECONDED. The MOTION carried unanimously.
- V. Report of FMCSA** – FMCSA Representative
The Federal Motor Carrier Safety Administration (FMCSA) provided a report on any relevant agency activity, including the status of the FMCSA’s Notice of Proposed Rulemaking concerning the 2025 UCR Fee Rulemaking and its publication in the Federal Register.
- VI. Discussion of UCR Outreach to Canadian and Mexican Carriers Operating in the United States** – UCR Board Chair and UCR Executive Director
The UCR Board Chair and UCR Executive Director led a discussion on current and possible future UCR outreach to Canadian and Mexican carriers operating in the United States. Discussion included the form and cost of current outreach efforts to these motor carriers and the form and cost of additional possible outreach.
- VI. UCR Chief Legal Officer’s Report** – UCR Chief Legal Officer
The UCR Chief Legal Officer reported on his activities as Chief Legal Officer of the UCR Plan since the last Board of Directors meeting including, among other things, his efforts to protect the intellectual property assets of the UCR Plan including the issuance of cease-and-desist letters regarding alleged trademark infringement, possible Digital Millennium Copyright Act violations, the initiation of domain name dispute resolution proceedings and the issuance of trademark licenses to participating states.
- A MOTION was made to have a closed session Board meeting on February 1, 2024 for further discussion and possible UCR Board action concerning the ICANN domain name dispute with Uliana Bogash/Excelsior Enterprises International, Inc. The MOTION was SECONDED. The MOTION carried unanimously.

VII. 2024 Engagement Letter Between the UCR Plan and the Bradley Arant Law Firm – UCR Executive Director and UCR Board Chair

An engagement letter between the UCR Plan and the Bradley Arant law firm was presented to the Board for consideration and approval. The engagement letter covers the legal services performed by Alex Leath, in his capacity as the Chief Legal Officer of the UCR Plan, and the Bradley Arant law firm in support of the Chief Legal Officer’s activities. These legal services will be performed on behalf of the UCR Plan during calendar year 2024. The presentation included the scope of the engagement as well as the amount budgeted to defray the estimated fees and expenses.

A MOTION was made and SECONDED that the UCR Board approve the engagement letter between the UCR Plan and the Bradley Arant law firm for legal services performed in 2024 on behalf of the UCR Plan under the terms and conditions contained in the engagement letter. The MOTION carried unanimously.

VIII. Subcommittee Reports

Audit Subcommittee – UCR Audit Subcommittee Chair
No report.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

Distribution from the UCR Depository for the 2024 Registration Year and Update on Selection of 2022 External Auditor – UCR Depository Manager

The UCR Depository Manager provided an update on the timing of a distribution of the fees from the UCR Depository to states that have not yet reached their revenue entitlements for the 2024 registration year. In addition, the UCR Depository Manager gave an update on the selection of an audit firm to conduct the 2022 external audit.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

Update on Current and Future Training Initiatives – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair provided an update on current and planned future training initiatives, including website content review, website optimization strategy, NRS modules, and UCR purpose and subcommittee videos.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

Update on Current Initiatives – UCR Industry Advisory Subcommittee Chair

The UCR Industry Advisory Subcommittee Chair provided an update on current and planned initiatives, including the development of a video series intended to increase participation in the UCR focused on brokers, motor carriers, and bus operators.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

Update on Current Initiatives – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair provided an update on current and planned initiatives including a review of enforcement rates, creation of standards for annual UCR enforcement awards, conducting biannual enforcement blitzes, roadside enforcement of carriers who are under-registered, and creation of an enforcement presentation.

Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair
No report.

IX. Contractor Reports – UCR Board Chair

UCR Executive Director Report

The UCR Executive Director provided a report covering his recent activity for the UCR Plan including any changes in the dates of UCR meetings in 2024.

UCR Administrator Report (Kellen)

The UCR Chief of Staff provided a management update covering recent activity for the Depository, Operations, and Communications.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. reported on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoftware

Seikosoftware provided an update on its recent/new activity related to the UCR's National Registration System.

X. Other Business – UCR Board Chair

The UCR Board Chair called for any other business, old or new, from the floor.

A MOTION was made for the Board of Directors to have a closed session Board meeting on February 1, 2024. The motion was SECONDED.

XI. Adjournment – UCR Board Chair

The UCR Board Chair adjourned the meeting.