



**Unified Carrier Registration Plan**  
Board Meeting Minutes  
 June 9, 2020

**ATTENDEES**  
(Board Only)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Elizabeth Leaman (Chair)	MADPU	X
Bob Pitcher (Vice Chair)	ATA	X
Carol Fallin	TXDMV	X
Monte Wiederhold	Reever Transport	X
Chris Burroughs	TIA	
Rick Schweitzer	NPTC	
Mike Hoeme	KCC	X
Sandy Bowling	INDOR	X
Scott Morris	ALPSC	X
Terry Mercer	RIPUC	X
Bill Debord	KYMCD	X
Ken Riddle	FMCSA	X
Tamara Young	OOIDA	X
Crystal Stevens	OCC	X
Suzanne Stillwell	WUTC	X

## MINUTES

### **I. Welcome and Call to Order**

The UCR Board Chair welcomed attendees at 12:02pm ET, called the meeting to order, called roll for the Board, and facilitated self-introductions. The UCR Board Chair confirmed a quorum.

### **II. Verification of Meeting Notice**

The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by subsequent publication of the notice in the *Federal Register*. The agenda was posted and emailed to the UCR email list on May 29<sup>th</sup>, and published on June 4<sup>th</sup>, Volume 85, Number 78 of the Federal Register.

### **III. Review and Approval of Board Agenda**

The agenda was reviewed and the Board considered it for adoption. A MOTION to approve the Board Meeting Agenda was MADE and SECONDED. The MOTION CARRIED.

### **IV. Approval of Minutes of the April 23, 2020 UCR Board Meeting**

Minutes of the April 23<sup>rd</sup>, 2020 Board meeting were reviewed. The Board considered action to approve. A MOTION to approve the April 23<sup>rd</sup> Board Meeting minutes was MADE and SECONDED. The MOTION CARRIED.

### **V. Discussion of COVID-19 Impact on UCR**

The UCR Board Chair led a discussion on the impact of the COVID-19 pandemic on industry, state operations, and UCR collections.

### **VI. Report of FMCSA**

FMCSA provided a report on any relevant activity. The main focus has been on COVID-19, and ensuring that truckers have the items needed to protect themselves. FMCSA has been waiting on a Department of Transportation request for proposal to allow for a modernization effort with new IT consultants.

There are 3-4 appointments under consideration for the board of directors at FMCSA.

### **VII. Updates Concerning UCR Legislation**

The UCR Board Chair called for any updates regarding UCR legislation since the last Board meeting.

### **VIII. Chief Legal Officer Report – UCR Chief Legal Officer**

The UCR Chief Legal Officer provided an update on the status of the March 2019 data event and the Twelve Percent Logistics litigation. The filing for Seikosofts insurance company was completed, and UCR has filed all paperwork regarding fees and charges. UCR will ensure that this event is settled, and that the board is currently waiting for more information.

### **IX. SUBCOMMITTEE REPORTS**

#### **Audit Subcommittee**

#### **A. Update on the 2020 New Entrant and Unregistered Solicitation Campaigns**

Seikosoft provided an updated report on new entrant motor carrier campaigns managed by the National Registration System (NRS), new entrant motor carrier campaigns managed by the

states, unregistered motor carrier campaigns managed by the NRS, and unregistered motor carrier campaigns managed by the states.

All participating states are receiving all emails from new entrant and returning entrant communications.

**B. Update on the Non-Universe Motor Carrier Solicitation Campaigns**

Seikosoftware provided an updated report on the solicitation campaign targeting motor carriers identified through roadside inspections to be operating in interstate commerce but identified in MCMIS as either intrastate or inactive.

**C. Update on the NRS Audit Report Tool and Transition to Excel Format**

Seikosoftware and the UCR Audit Subcommittee Chair provided an update on the NRS Audit Report Tool.

**D. Update on the July 1st State Audit Report**

The UCR Audit Subcommittee Chair provided an update to participating states with regards to reporting on the 2019 audits that must be completed by July 1, 2020.

**E. Discussion on Focused Anomaly Reviews (FARs) and MCS-150 Audit Reporting Strategy**

The UCR Audit Subcommittee Chair led a discussion concerning the reporting strategy in regards to FARs and MCS-150 forms.

**F. Update on 2020 State Compliance Reviews**

The UCR Depository Manager provided an update on the plans for the 2020 state compliance reviews, including contingency plans related to the COVID-19 pandemic.

**G. Update on the Audits of the Depository**

The UCR Depository Manager provided an update on the planned completion of the 2017-2018 Depository audits and discuss timing and actions for the upcoming Depository 2019 audit.

**Finance Subcommittee – UCR Finance Subcommittee Chair**

**A. Status of 2020 Registration Year Fee Collections and Compliance**

The UCR Depository Manager provided an update on the status of collections for the 2020 registration year and compare to 2019 registrations for the equivalent time-period one year ago, to provide perspective on the impact of the COVID-19 crisis. The Depository Manager also provided additional insights regarding registration compliance rates for 2020 and compare against 2019.

**B. Investment Accounts Update**

The UCR Depository Manager provided an update on the earnings from the UCR's investment accounts and provided insight on the continued reduction of the interest rates paid on the UCR's financial accounts.

**C. 2020 Operating Costs**

The UCR Depository Manager provided an update on the year-to-date costs of operating the UCR Plan and provide insights into how actual costs compare with the 2020 operating budget.

**D. Upcoming Depository Distribution and Timing of Next Registration Fee Disbursements**

The UCR Depository Manager discussed the near-term plans for disbursements of May registration fees collected, and the next planned distribution of funds to states that have not yet met revenue entitlements.

## **Education and Training Subcommittee**

### **A. Update on Plans to Launch Training Modules**

The UCR Education and Training Subcommittee Chair provided an update on plans to launch an initial wave of training modules in June 2020.

## **X. Contractor Reports**

- **UCR Executive Director**

The UCR Executive Director provided a report covering recent activity for the UCR Plan.

- **DSL Transportation Services, Inc.**

DSL reported on the latest data on state collections based on reporting from the FARs program.

- **Seikosoft**

Seikosoft provided an update on recent/new activity related to the NRS.

- **UCR Administrator Report (Kellen)**

The UCR Operations and Depository managers provided reports covering recent activity for the Depository, Operations, and Communications.

## **XI. Other Business**

The UCR Board Chair called for any business, old or new, from the floor.

## **XII. Adjournment**

The UCR Board Chair adjourn the meeting at 1:46pm ET.