



Unified Carrier Registration Agreement
Board of Directors Meeting

April 19, 2018
 Teleconference

ATTENDEES
(Board & Staff)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Avelino Gutierrez (Chair)	NMPRC	X
Bob Pitcher	ATA	X
Adam Anderson	UDOT	X
Carol Fallin	TXDMV	X
Cathy Gautreaux	FMCSA	X
Elizabeth Leaman	MADPU	X
Larry Herold	COPUC	X
Woody Chambers	OOIDA	X
Monte Wiederhold	Reever Transport	X
Chris Burroughs	TIA	X
Rick Schweitzer	NPTC	X
Mike Hoeme	KCC	X
Sandy Bowling	INDOR	X
Scott Morris	ALPSC	X
Tina Thurman	MODOT	X
Dave Scholz, Depository Manager	UCR	X
Jon Krueger, Operations Manager	UCR	X
Brooke Mason, Staff Associate	UCR	
Kellen Chambers, Accounting	UCR	X
Dave Lazarides, Consultant	DSL	X

MINUTES

Welcome, Call to Order & Introductions

Chair Avelino Gutierrez called the meeting to order at Noon EDT and welcomed attendees. Board members on the teleconference introduced themselves and a quorum was confirmed. Non-Board members on the line also introduced themselves.

Verification of Meeting Notice

Mr. Gutierrez confirmed that the official meeting notice for the April 2018 UCR Board meeting was published in the Federal Register on April 16.

Review & Approval of Agenda & Setting of Ground Rules

A MOTION was MADE and SECONDED to approve the agenda as presented. THE MOTION CARRIED.

Review & Approval of Minutes of the March 2018 UCR Board Meeting

See Old/New Business

Critical Issues

- **Review & approval of UCR Handbook**

Vice Chair Robert Pitcher reported that a final draft of the new UCR Handbook had been previously distributed to the Board for review.

A MOTION was MADE and SECONDED to approve the UCR Handbook as presented and replace the UCR FAQs with the UCR Handbook in all current instances. THE MOTION CARRIED.

The Board instructed staff at INDOR and Kellen to replace the UCR FAQs on their respective UCR websites with the UCR Handbook.

- **Updates on UCR 2.0 development**

Scott Morris reported on the development of the new UCR national registration system and answered questions. Mr. Morris presented a new exhibit for the contract with the software developer and answered questions.

A MOTION was MADE and SECONDED to approve the new contract exhibit as presented and authorize the Chair to execute. THE MOTION CARRIED.

- **Update on pilot training session for state audits & FARs**

Mike Hoeme reported on the upcoming pilot training sessions for state audits and FARs in Atlanta, May 23-24, and answered questions.

- **Review of Kellen management report**

Dave Scholz and Jon Krueger reviewed the monthly management report from Kellen and answered questions.

Updates Concerning UCR Legislation

There were no updates.

FMCSA Update

FMCSA acknowledged receipt of a request from outgoing Board member Woody Chambers to replace his position on the Board with Lewie Pugh as the new representative from Owner-Operator Independent Driver Association (OOIDA).

Report of Dave Lazarides, DSL Transportation Services, Inc.

Mr. Lazarides updated the Board on his recent activities and reviewed a written report on FARs activity so far in 2018.

Report of Indiana Department of Revenue

There was no report.

Subcommittee Reports

- **Audit Subcommittee**
Mr. Hoeme reported that a total of seven states have, so far, completed their annual carrier audit.

- **Finance Subcommittee**
Mr. Morris reported on 2018 collections to date and answered questions.

A MOTION was MADE and SECONDED to authorize Mr. Morris to submit current data on collections year to date upon release of the notice-of-proposed-rulemaking for UCR's 2019 recommended fee levels. THE MOTION CARRIED.

- **Registration System Subcommittee**
There was no report.
- **Procedures Subcommittee**
Adam Anderson reported that his subcommittee intends to review the new UCR Handbook and compare to the UCR Agreement document.
- **Industry Advisory Subcommittee**
There was no report.
- **Dispute Resolution Subcommittee**
There was no report.

Old/New Matters

A MOTION was MADE and SECONDED to approve the draft minutes from the March 15, 2018 UCR Board meeting as presented. THE MOTION CARRIED.

Mr. Gutierrez provided an update on several ongoing court cases involving UCR and answered questions.

Mr. Gutierrez reported that the Texas DMV intends to submit to the Board three recommendations for certified auditors to execute a review of that state's UCR financial situation, per the Board's previous decision in this matter.

The Board instructed Kellen staff to post to the UCR website a copy of a letter written in 2017 explaining the applicability of UCR to motor carriers utilizing school buses for intrastate commerce [*DONE*].

Future Board Meetings

Teleconferences

- May 10 at Noon EDT (teleconference)
- July 12 at Noon EDT (teleconference)

In person

- June 2-7 (Ft. Lauderdale; includes travel days)
- August 21-24 (Salt Lake City; includes travel days)

Adjourn

There being no additional business, Mr. Gutierrez adjourned the meeting.

DRAFT