



Unified Carrier Registration Agreement
Board of Directors Meeting

July 12, 2018
 Teleconference

ATTENDEES
(Board & Staff)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Avelino Gutierrez (Chair)	NMPRC	X
Bob Pitcher	ATA	X
Adam Anderson	UDOT	X
Carol Fallin	TXDMV	X
Cathy Gautreaux	FMCSA	
Elizabeth Leaman	MADPU	X
Larry Herold	COPUC	X
Lewie Pugh (Board member in-waiting)	OOIDA	X
Monte Wiederhold	Reever Transport	X
Chris Burroughs	TIA	
Rick Schweitzer	NPTC	
Mike Hoeme	KCC	X
Sandy Bowling	INDOR	X
Scott Morris	ALPSC	X
Tina Thurman	MODOT	X
Dave Scholz, Depository Manager	UCR	X
Jon Krueger, Operations Manager	UCR	X
Maryam Ismael, Staff Associate	UCR	
Kellen Chambers, Financial Analyst	UCR	X
Dave Lazarides, Consultant	DSL	X

MINUTES

Welcome, Call to Order & Introductions

Chair Avelino Gutierrez called the meeting to order at noon EDT and welcomed attendees. A roll call of the Board was conducted and a quorum confirmed. Non-Board members on the call introduced themselves.

Verification of Meeting Notice

Mr. Gutierrez reported that the Board meeting was noticed in the Federal Register on July 2.

Review & Approval of Agenda & Setting of Ground Rules

A MOTION was MADE and SECONDED to accept the agenda as presented. THE MOTION CARRIED.

Approval of Minutes of the June 6, 2018 UCR Board Meeting

A MOTION was MADE and SECONDED to accept the minutes of the June 6, 2018 UCR Board meeting as presented. THE MOTION CARRIED.

Critical Issues

- **New national registration system (UCR 2.0)**

Board member Scott Morris reported plans are on track for the launch of the new UCR National Registration System (NRS) by October 1.

Depository Manager Dave Scholz, with assistance from Mr. Morris, presented a proposed refund procedure for UCR to be incorporated into the setup for the NRS.

Following discussion, Mr. Gutierrez instructed Board members to share any feedback they may have about the proposed procedure with Mr. Morris and Mr. Scholz by the end of the week. The Board agreed that the procedure will be considered for a vote of approval on the August 23 Board call.

Mr. Morris reported that he plans to share the draft procedure with the system developer (Seikosoft) the week of July 16.

Mr. Scholz reported that it is the Administrator (Kellen)'s recommendation that UCR fees be deposited directly from the NRS portal to a UCR bank account and that he is discussing with the work group responsible for overseeing the NRS development.

Following discussion, the Board instructed the Administrator to draft and send a notice to the seven participating states operating an independent registration system with instructions and deadlines for integrating with the new NRS.

Other updates included the upcoming visit to Indiana Department of Revenue for a review of customer service needs, the user-testing session in Salt Lake City on August 22 and the establishment of the new www.ucr.gov domain.

- **Update on Status of UCR Board Regulatory Procedures**
Mr. Gutierrez requested that this issue be tabled until the August 23 Board meeting. A MOTION was MADE and SECONDED to table. THE MOTION CARRIED.
- **Review of Kellen management report**
Mr. Scholz and Operations Manager Jon Krueger reviewed the monthly management report and answered questions. During his report, Mr. Scholz reviewed a proposal for all Audit Subcommittee activity in 2019.

Updates Concerning UCR Legislation

No update.

FMCSA Update

On behalf of Cathy Gautreaux, Ken Riddle reported that the Office of Management & Budget has deemed UCR's request for revised fee levels for the 2019 registration period to be "not significant."

Mr. Riddle also reported that the FMCSA approval process for the state and industry Board appointments is underway.

Report of DSL Transportation Services, Inc.

Dave Lazarides reported on FARs collections year to date and answered questions.

Report of Indiana Department of Revenue

Sandy Bowling provided an update on recent activities, related to UCR, at the Indiana Department of Revenue and answered questions.

Subcommittee Reports

- **Audit Subcommittee**
Chair Mike Hoeme, with assistance from Mr. Krueger, reported on registration figures for the upcoming state auditor training in Chicago, July 31-Aug. 1. He also reported that the 2019 audit matrix proposal, previously presented by Mr. Scholz, will be on the agenda for a possible vote of approval at the August 23 Board meeting.
- **Finance Subcommittee**
Chair Elizabeth Leaman reported that the subcommittee will meet in Hyannis, Massachusetts, Nov. 1-2.
- **Registration System Subcommittee**
No additional reports.
- **Procedures Subcommittee**
No report.
- **Dispute Resolution Subcommittee**
No report.
- **Industry Advisory Subcommittee**
No report.

Old/New Matters

No matters or reports.

Future UCR MeetingsBoard of Directors

Teleconferences

- September 27 at Noon Eastern
- October 25 at Noon Eastern
- November 8 at Noon Eastern

In person

- August 23 (Salt Lake City)
- December 13 (Washington, DC)

Procedures Subcommittee

Teleconferences

- September 12
- October 9

Finance Subcommittee

In person

- Nov. 1-2 (Hyannis, MA)

Adjourn

There being no additional business, Mr. Gutierrez adjourned the meeting at 2:53 p.m. EDT.