



**Unified Carrier Registration Plan**  
Board of Directors Meeting

November 8, 2018  
Teleconference

**ATTENDEES**  
(Board & Staff)

| <u>NAME</u>                           | <u>ORGANIZATION</u> | <u>PRESENT</u> |
|---------------------------------------|---------------------|----------------|
| Avelino Gutierrez (Chair)             | NMPRC               | X              |
| Bob Pitcher                           | ATA                 | X              |
| Adam Anderson                         | UDOT                | X              |
| Carol Fallin                          | TXDMV               | X              |
| Cathy Gautreaux                       | FMCSA               |                |
| Elizabeth Leaman                      | MADPU               | X              |
| Larry Herold                          | COPUC               | X              |
| Lewie Pugh (Board member in-waiting)  | OOIDA               |                |
| Monte Wiederhold                      | Reever Transport    | X              |
| Chris Burroughs                       | TIA                 |                |
| Rick Schweitzer                       | NPTC                | X              |
| Mike Hoeme                            | KCC                 | X              |
| Sandy Bowling                         | INDOR               | X              |
| Scott Morris                          | ALPSC               | X              |
| Bill Debord (Board member in-waiting) | KYMCD               | X              |
| Dave Scholz, Depository Manager       | UCR                 | X              |
| Jon Krueger, Operations Manager       | UCR                 | X              |
| Kellen Chambers, Financial Analyst    | UCR                 | X              |
| Dave Lazarides, Consultant            | DSL                 | X              |

## MINUTES

### **Welcome, Call to Order & Introductions**

Chair Avelino Gutierrez called the meeting to order at 12:01 p.m. ET and welcomed attendees. A roll call of the Board was taken (see previous page) and a quorum confirmed. Guests were invited to announce themselves on the conference line.

### **Verification of Meeting Notice**

Mr. Gutierrez confirmed that the notice for the meeting was published in the Federal Register on October 29, 2018.

### **Review & Approval of Agenda & Setting of Ground Rules**

A MOTION was MADE and SECONDED to adopt the November Board agenda as presented. THE MOTION CARRIED.

### **Approval of Minutes of the October 25, 2018 UCR Board Meeting**

A MOTION was MADE and SECONDED to adopt the October Board minutes as presented. Following discussion, the following edits were proposed:

- Under Report of FMCSA, the text is revised to read “Rick Wood reported that FMCSA is processing all proposed UCR Board appointments that have been submitted to the Department.”
- Under Old/New Matters, the text is revised to read “The Texas DMV reports that an auditor is to be selected by mid-December.”

A MOTION was MADE and SECONDED to adopt the minutes as amended. THE MOTION CARRIED.

### **Critical Issues**

- **Update re: 2019 UCR Fee Rulemaking from FMCSA**  
There were no updates.
- **Finance update**  
Depository Manager Dave Scholz presented an initial draft of a recommendation for 2020-21 UCR fee levels, a draft FY 2019 operating budget and investment options.

Mr. Scholz asked for questions and there were none. He reported that all three items will be included on the December 2018 Board agenda for further review and discussion, as well as possible approval.

### **Updates Concerning UCR Legislation**

There were no updates.

### **Report of FMCSA**

There were no updates.

**Report of UCR Administrator (Kellen)**

Mr. Scholz and Operations Manager Jon Krueger reported that the monthly Management Report was distributed before the meeting.

**Report of DSL Transportation Services, Inc.**

Dave Lazarides reviewed the latest FARs activity report and answered questions.

**Subcommittee Reports**

- **Audit Subcommittee**  
Mike Hoeme reported that the Audit Subcommittee is planning to meet by teleconference on December 19.
- **Finance Subcommittee**  
There were no updates.
- **Registration System Subcommittee**  
There were no updates.
- **Procedures Subcommittee**  
There were no updates.
- **Dispute Resolution Subcommittee**  
There were no updates.
- **Industry Advisory Subcommittee**  
Bob Pitcher reported that the Industry Advisory Subcommittee will meet on January 28, 2019 in Tampa, FL.

**Old/New Matters**

Mr. Gutierrez instructed subcommittee chairs to let him know as soon as possible about their meeting schedule in 2019.

## **Future UCR Meetings**

### Board of Directors

#### Teleconferences

- February 28, 2019 at Noon ET
- March 28, 2019 at Noon ET
- May 2, 2019 at Noon ET

#### In person

- December 13, 2018 (Washington, DC)
- January 29, 2019 (Tampa, FL)
- June 4, 2019 (Rapid City, SD)

### Subcommittees

#### In person

#### Registration System

- December 13, 2018 (Washington, DC)

#### All Subcommittees

- January 28, 2019 (Tampa, FL)
- June 3, 2019 (Rapid City, SD)

### **Adjourn**

There being no additional business, Mr. Gutierrez adjourned the meeting at 1:01 p.m. ET.