



Unified Carrier Registration Plan
Board of Directors Meeting Minutes

September 5, 2019

Teleconference

UNIFIED CARRIER REGISTRATION PLAN

AGENDA

OPEN TO THE PUBLIC

I. Welcome, Call to Order, and Introductions – UCR Acting Chair
UCR Acting Chair Elizabeth Leaman called the meeting to order at 12:03 ET, called roll for the Board and confirmed a quorum.

II. Verification of Publication of Meeting Notice – Chief Legal Officer
Chief Legal Officer Alex Leath confirmed that the meeting notice was published in the Federal Register on September 3, 2019 (Vol. 84, No. 170). Mr. Leath reported that the decision to hold a Board meeting was based on the Federal Register publication of a notice-of-proposed-rulemaking by FMCSA regarding proposed UCR fee levels for 2020 and 2021 and the need for the UCR Board to possibly submit a comment within the 10-day comment period.

Mr. Leath reported that the following events occurred (see below) to demonstrate UCR's compliance with the U.S. Sunshine Act related to noticing the September 5, 2019 meeting.

1. FMCSA published the notice-of-proposed-rulemaking in Federal Register on August 27, 2019, with a 10-day comment period which expired on September 6, 2019
2. Agenda for the September 5, 2019 UCR Board meeting was published at plan.ucr.gov and distributed to the Administrator's full UCR contact list via email on August 27, 2019
3. Agenda was sent to Office of Federal Register (OFR) on August 27, 2019 and received on August 28, 2019; agenda was placed on public inspection on August 29, 2019 by OFR and published in the Federal Register on September 3, 2019

III. Review and Approval of Agenda and Setting of Ground Rules
Ms. Leaman reviewed the proposed agenda and asked for any questions or amendments. There were none.

A MOTION was MADE and SECONDED to adopt the agenda as presented. THE MOTION CARRIED.

IV. Possible Revisions to Proposed Budgets for 2020 and 2021
Depository Manager Dave Scholz led a discussion concerning the need for revisions to the proposed budgets for 2020 and 2021 in light of increased operating costs. Mr. Scholz recommended that the Board adopt the suggested revisions to the proposed budgets for 2020 and 2021.

A MOTION was MADE and SECONDED to adopt the revised 2020 and 2021 budgets as presented. THE MOTION CARRIED.

V. Comments to Proposed Rulemaking regarding UCR 2020/2021 Fees
Board member Scott Morris, with assistance from Depository Manager Dave Scholz, recommended that UCR submit written comments to FMCSA in response to the FMCSA's notice of proposed rulemaking regarding the fee levels for the 2020 and 2021 UCR registration years (Fees for the Unified Carrier Registration Plan and Agreement; 49 CFR Part 367). Mr. Morris summarized a draft written comment to the Board, which included a request to further reduce the proposed UCR fee levels for the 2020 and 2021 UCR registration years published in the notice.

A MOTION was MADE and SECONDED to authorize the UCR Acting Chair to submit the draft written comments as presented. THE MOTION CARRIED.

Ms. Leaman and Mr. Morris addressed several questions regarding the start of the 2020 UCR registration year. Ms. Leaman reported that the start of the 2020 registration year will be delayed until FMCSA announces a final rulemaking on 2020 UCR fees.

The Board instructed Administrator staff to publicize the news of the delay to all UCR stakeholders as soon as possible.

VI. Adjournment

There being no additional business, Ms. Leaman adjourned the meeting at 12:55 p.m. ET.